

TABLE OF CONTENTS

Notice of Annual General Meeting	2
Agenda	3
Minutes of the 5th Annual General Meeting	4
Executive Committee/ Directors' Report	9
JPFA/PSDP Projects	12
Treasurer's Report	14
Election of Executive Officers	17
Sponsors & Affiliated Organizations	19
Notes	20

JPFA 2006/07 EXECUTIVE COMMITTEE MEMBERS

NAMES	POSITIONS	EMAIL ADDRESS
Ms. Annabel Williams	President	kewpark@hotmail.com
Mrs. Angella Bardowell	1st. Vice President/	Magnificent_molly19@yahoo.com
Mrs. Iolyn Herfa Johnson	Secretary	iolynjohnson@yahoo.com
Ms. Mildred Crawford	Assistant Secretary	mildredcashmere@hotmail.com
Mr. Henry Graham	Treasurer	heneveg@hotmail.com
Mr. Howard White	Assistant Treasurer	hwhite@cwjamaica.com
Mr. Delroy Manya	Immediate Past President	delroymanya@yahoo.com
Mr. Michael Hutchinson	Marketing & PRO Officer	michaelhutchinson53@yahoo.com
Mr. Carlton McLeod	Clarendon Coordinator	
Mr. Tony Maragh	Portland Coordinator	
Ms. Vonett Johnson	St. Ann Coordinator	vonjohnalex@yahoo.com
Mr. Ivan Campbell	St. Mary Coordinator	tc4ja@yahoo.com
Mr. Valdence Gifford	Ex-Officio	valdenceg@yahoo.com
Ms. Deborah Sibblies	Ex-Officio	dsibblies@hotmail.com
Mr. George Williams	Co-opted Member	geo_willsfarm@yahoo.com
Mr. David Robb	Co-opted Member	djrinvestment@yahoo.com



NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the Sixth Annual General Meeting (AGM) of the Jamaica Pig Farmers Association (the Company) will be held on Thursday, September 18, 2008 at the Golf View Hotel, 51/2 Caledonia Road, Mandeville, Manchester, Jamaica, commencing at 10:00 a.m. for the following purposes:

◆ **Resolution 1**

To receive, scrutinize, and ratify the:

- i. Minutes of the 5th AGM;
- ii. Report of the Executive Committee;
- iii. Treasurer's Report - Audited accounts for the fiscal year ended April 30, 2008; and
- iv. To transact any other business that may be transacted at an AGM.

◆ **Resolution 2**

To appoint auditors, and to authorize the Executive Committee to fix remuneration of the auditors.

◆ **Resolution 3**

Since the Executive Committee has served their term of office and are effectively retired, that elections be held in accordance with the Election Protocol of the Nominations Committee as set out on pages 17-18 of this Report to elect the Executive Officers, President, Vice - Presidents, Treasurer, and Secretary for the 2008/09 fiscal year.

◆ **Resolution 4**

To authorize the Executive Committee to develop and implement the necessary work programmes for the 2008/09 fiscal year in accordance with the mandate of the Association.

BY ORDER OF THE EXECUTIVE COMMITTEE

Signed: *Iolyn Herfa Johnson*
.....
Iolyn Herfa Johnson (Mrs.)
Secretary

AGENDA

1. Ascertainment of Quorum
2. Meeting Called to Order
3. Invocation
4. Welcome/Introductions & Chairman's Opening Remarks
5. Apologies for Absence
6. Acknowledgments/Recognition of Affiliated Organizations and Sponsors
7. Greetings/Updates Affiliated Organizations
 - i. Opposition Spokesman on Agriculture
 - ii. Agricultural Support Services Programme
 - iii. Hi-Pro Feeds Limited
 - iv. Inter-American Institute for Co-operation on Agriculture (IICA)
 - v. Newport Mills and Nutramix Limited
 - vi. Private Sector Development Programme
8. Minutes of the Last Annual General Meeting
 - i. Corrections/Confirmations
 - ii. Matters Arising from the Minutes
9. Reports - **Presentation/Discussion and Ratification:**
 - i. Executive Committee/Directors'
 - ii. Financials - Treasurers' Report
10. Guest Speakers' Introduction and Speech Presentations
 - i. Mrs. Brenda Cuthbert, General Manager, City of Kingston Co-op Credit Union
 - ii. Mr. Robert Best, Caribbean Poultry Association
 - iii. Dr. the Honourable Christopher Tufton, Minister of Agriculture
11. Open Discussions among General Membership
12. Elections
 - i. Resolutions
 - ii. Election of Executive Officers and their Assistants
13. Acknowledgements and Presentations
 - i. Guest Speakers
 - ii. Any other Awards etc.
14. Any Other Business
15. Vote of Thanks
16. Adjournment

ALL PROCEED TO LUNCH



MINUTES OF THE 5th ANNUAL GENERAL MEETING

Verbatim Notes of the Minutes are available at the JPFA Secretariat and on the website at: www.jamaicapigfarmers.org

1.0 ATTENDANCE AND ATTAINMENT OF A QUORUM

The 5th Annual General Meeting (AGM) of the Jamaica Pig Farmers Association (JPFA - the Company) was held on Thursday, October 25, 2007 at the Almond Tree Restaurant, Main Street, Ocho Rios, St. Ann, Jamaica. The meeting was well attended, the attendees included: One Hundred and Ninety-Seven (197) pig farmers - including the nine sitting JPFA Executive Committee Members; the Honourable Minister of Agriculture; twenty-five representatives from ten specially invited organizations/institutions and JPFA affiliates; and the Electoral Office of Jamaica. One Hundred and Sixty-five (165) pig farmers were present when the meeting was called to order.

2.0 CALLED TO ORDER AND INVOCATION

The meeting was called to order at 09:45 a.m. by the chairperson, Ms. Annabel Williams, President of the JPFA. Prayers were led by Reverend Enroy Samuels. The Chairperson thanked Reverend Samuels for the invocation and words of inspiration.

3.0 WELCOME AND INTRODUCTION AND CHAIRPERSON'S OPENING REMARKS

The Chairperson extended welcome to everyone. Special welcome was extended on behalf of the Association to special invitees in attendance. Thereafter, official introductions were made. The Chairperson examined the many challenges and constraints that hindered farmers' production and productivity during the year, some of which included: (i) high cost of inputs, especially feeds; (ii) no increase in income accruing to farmers; (iii) waste management issues; and (iv) Hurricane Dean.

4.0 APOLOGIES FOR ABSENCE

Apologies were made on behalf of representatives: (i) Bodles Research Station; (ii) Mrs. Marcia Dawkins, Farmer-to-Farmer, and Mr. Roger Clarke, Member of Parliament and Opposition Spokesman on Agriculture..

5.0 GREETINGS

The Chairperson then asked specially invited affiliates to bring greetings on behalf of their respective organizations:

Minister of Agriculture

Dr. the Honourable Christopher Tufton congratulated the Association for the tremendous contribution made over the past years towards growth and development in the Industry. He then highlighted some of the challenges being faced by agriculture and the pig industry and by extension pig farmers in particular. Dr. Tufton highlighted several issues relevant to the sustainability of the pig industry:

1. *Increasing the JPFA's membership, so as to have wider consensus on issues and more far reaching impact;*
2. *Adopting improved technologies geared at improving the sustained supply of high quality domestically grown pork;*
3. *Policy review of the system utilized to grant waivers on import duty for pork products;*

MINUTES OF THE 5th ANNUAL GENERAL MEETING *cont'd.*

4. *The MoA to address the issue of farmers accessibility to technical assistance; and*
5. *The fact that the Government, MoA and himself were willing to toil with pig farmers and other interest groups to ensure the best possible results for the Jamaican pig/pork industry.*

Food and Agriculture Organization of the United Nations

When called upon, Dr. Dunstan Campbell, FAO Representative, recognized the contribution that the JPFA was making towards food security, livelihood options and of course, culinary tourism. He indicated that FAO stood ready to assist the JPFA through a framework of assistance which is available here in Jamaica.

Hi-Pro

Mr. Conley Salmon brought greetings from Jamaica Broilers, more specifically, its Hi-Pro subsidiary. Mr. Salmon utilized the opportunity to thank pig farmers for their support over the years and reminded all farmers that one of the most important things is to “manage so that you can manage”. He further indicated that “You have got to take good measure of your stock, you have to start analyzing your data and looking at the economics to find the solution as farmers and going forward with them”.

Inter-American Institute for Co-operation on Agriculture

Mr. Robert Reid, Agribusiness Specialist, apologized on behalf of the IICA Representative, Mrs. Cynthia Currie, and indicated that she had to leave to go to Costa Rica today to attend a meeting. He noted IICA's association with the JPFA for the past five years. The institute in conducting its direct technical cooperation programme has every year incorporated activities to facilitate strengthening of JPFA. More recently, since the past two years through the USAID funded Farmer - to - Farmer Programme which is coordinated by the IICA's office in Jamaica. Members of the Pig Farmers Association in Jamaica have received training in a wide range of topics related to pig husbandry. In support of your organization's thrust, to educate membership and to improve the skill competence of pig farmers in general to date, between last year and this year we have had eight volunteers, specialist persons who have had skills in animal husbandry visiting us here in Jamaica to conduct training of pig farmers covering a total of 2400 man hours of technical assistance. For the year 2008 we have a target of 18 volunteers and we hope to have of that lot a couple of specialists, what I would call, pig trainers to come and service the industry.

Caribbean Broilers Group - Newport Genetics/Newport Mills Limited

Dr. Amiel indicated Caribbean Broilers Group industry concern when they saw that the Jamaican population only ate 4, 6 or 7% of the meat as pork. It's grossly abnormal as the countries from which the tourists come, 40% of them need this pork. Dr. Amiel indicated that his company has been able to assist the industry by providing improved Canadian Genetic stock, through Newport Genetics Limited, capable of reaching live market weight of 220 to 240 pounds; noting that domestically produced loin eye from the Canadian base stock is 7.0 centimetres across compared to the 3.5 cm of previously “runt like” local counterparts.

He also noted his company's One Billion Jamaican Dollar (J\$1B) investment in the new feed mill with 40% of the targeted output to be pig feeds.



MINUTES OF THE 5th ANNUAL GENERAL MEETING *cont'd.*

Private Sector Development Programme (PSDP)

Mrs. Henry started by congratulating the JPFA team for its leadership and foresight to have undertaken activities to strengthen and enhance the performance of not only the Association but also of members - pig farmers across Jamaica, so that the industry as a whole can become stronger and more competitive.

She indicated that the PSDP was very happy to award the Association with not just one but two grants based on proposal sent in by the Pig Farmers Association. The first grant was valued at 6.4M and as a capacity building grant. The second was a grant again, for 6.4M to implement a comprehensive entrepreneurial training programme for farmers across Jamaica.

6.0 MINUTES OF THE THIRD AGM, CORRECTIONS AND CONFIRMATION

The following correction was tabled:

1. *Dr. Campbell's Christian Name, Dunstan, was incorrectly spelt as "Duncan"*

There were no other corrections noted, and the minutes were confirmed on a motion moved by Mr. Henry Graham and seconded by Mr. George Williams.

7.0 MATTERS ARISING FROM THE MINUTES/OPEN DISCUSSIONS

Several issues arising from the minutes and the presentations of the specially invited guests were queried from the floor by the general membership. The issues raised and addressed by the members were:

1. *Newport Genetics disposal of semen;*
2. *Advertising of Newport Genetics Artificial Insemination trainings/workshops and farmers' attendance;*
3. *JPFA assistance/intervention required for conducting pig/pork marketing training/workshops for small farmers; and*
4. *JPFA to be prominently involved in any policy and/or programmes examining pork importation; it was also suggested that the JPFA considered becoming the sole pork importer.*

The Chairperson thanked all speakers then moved to the next agenda item.

8.0 INTRODUCTION OF GUEST SPEAKER

The Chairperson called upon Mr. Delroy Many, JPFA Immediate Past President to introduce the guest speaker. Mr. Many introduced Dr. Andre Gordon, Deputy Team Leader of Technology Advisors to the Private Sector Development Programme, Immediate Past President of the Jamaica Exporters Association (JEA); and Managing Director of Technological Solutions Limited. Dr. Gordon was hailed as a Scientist by Profession; an International Consultant in Food Processing, Business and Organizational Development, and Market Access.

9.0 GUEST SPEAKER'S PRESENTATION (SUMMARY)

Dr. Gordon thanked Mr. Many for his more than kind introduction. Dr. Gordon then recognized distinguished guests on an individual basis and all present. He made special mention and gave commendations to all involved in the development of the JPFA to date, and indicated that he believed that stakeholders have been doing a great job, given the accomplishments of the Association in its first five years of existence.



MINUTES OF THE 5th ANNUAL GENERAL MEETING *cont'd.*

Dr. Gordon then proceeded to address the AGM's theme: **“Improving Technology at the Farm Level for Regional and International Competitiveness”**. He identified several relevant issues, summarized below:

1. *The JPFA and PSDP objective is to get real economic benefit to the level of individual farmers;*
2. *Importance of improved technology, such as improved genetic stock/pig breeds;*
3. *Start acting on alternative feed stuff - been talked about for the least 20 years with little or no action from stakeholders; and*
4. *PSDP Cluster Competitiveness Approach.*

The Chairperson thanked Dr. Gordon for the suggestions and recommendations and said that the Association would be taking his presentation under advisement.

10.0 THE EXECUTIVE COMMITTEE/DIRECTORS' REPORT

The Chairperson presented the Director's Report for 2006/07. The main highlights of this report were:

1. **Training of Pig Farmers**
 - ◆ Good Animal Practice Husbandry (GAPS)
 - ◆ Business management
 - ◆ Human Resource Development & Management
 - ◆ Operations Planning Management
 - ◆ Financial planning and Management and Use of Credit
 - ◆ Accounts and Record Keeping
 - ◆ Information and Communication technology
 - ◆ Food and environment Safety/ Waste Management
2. **Records Standardization**
3. **Trade And Importation Of Pork Products**
4. **Food and Environmental Safety Issues**
5. **Agricultural Policy Framework**
6. **Acknowledgements**
 - ◆ ASSP (Agricultural Support Services Project): Hershell Brown Director
 - ◆ Caribbean Broilers- Which encompasses Caribbean Passion, Nutramix Feeds, and Newport Genetics
 - ◆ Cordia Thompson: Agricultural Consultant
 - ◆ Farmer to Farmer Programme/ Partners of the Americas- Ms. Peggy Carlson: Director; Erin Means: Programme Officer and Marcia Phillips-Dawkins: Jamaica Representative.
 - ◆ Food and Agriculture organization of the United Nations, Country Office Jamaica
 - ◆ Power 106
 - ◆ Inter-American Institute for Co-operation on Agriculture (IICA), Country Office, Jamaica - specifically, Trevor Murray, immediate past Representative; Cynthia Currie: who has now taken on the stewardship; and Robert Reid: Agri- Business Consultant.
 - ◆ Jamaica Broilers Group - which includes Hi-Pro Feeds Limited; Hi-Pro Ace Farm and Garden Centre Limited and Laboratory Facilities.
 - ◆ Jairzenho Bailey: Agricultural Economist/ Agri-business Consultant



MINUTES OF THE 5th ANNUAL GENERAL MEETING *cont'd.*

11.0 AUDITOR'S AND TREASURER'S REPORT (SUMMARY)

Mr. Graham, JPFA Treasurer presented the audited reports for the fiscal year 2006/07. Main highlights were as follows:

1. **Bank Balance:** J\$1,561,913.00, compared to J\$1,127,281.00 in 2006;
2. **Income/Receipt:** J\$2,186,181.00, compared to J\$1,788,510.00 in 2006;
3. **Expenses:** J\$1,773,349.00, compared to J\$1,313,067.00 in 2006; and
4. **Surplus:** J\$434,632.00, compared to J\$475, 444.00 in 2006.

Mr. Graham indicated to members that the accounts will be different next year since a lot of money would be passing through the account because of the implementation of the two PSDP projects.

12.0 JPFA/PSDP PROJECT REPORTS

The Chairperson referred members to pages 20 and 21 of the AGM booklet where the reports were laid out.

13.0 GENERAL MEMBERSHIP, SECOND OPEN DISCUSSION

Issues discussed included:

1. *Alternative Feed Source - corn, soya beans, cassava, leucaena;*
2. *Central slaughtering facilities;*
3. *Food and Environmental Safety, Quality Assurance and Traceability Issues;*
4. *Access to financing - Loan facilities operated by: (i) Development Bank of Jamaica; and (ii) Jamaica National Small Business Loan;*
5. *Past unsuccessful, misinformed development programmes of the MoA;*
6. *Land Administration and Management Project (IADB/GOJ funded Project);*

14.0 ELECTION OF 2006/7 EXECUTIVE COMMITTEE OFFICERS

Mr. Robert Reid was the Returning Officer charged with presiding over the election process. Ms. Annabel Williams was elected President of the Association; Mrs Iolyn Herfa Johnson, Secretary; and Mr. Henry Graham, Treasurer.

15.0 ANY OTHER BUSINESS

No other business was tabled.

16.0 AWARDS AND PRESENTATION

Presentations were made to the guest speaker Dr. Andre Gordon and Ms. Vonnett Johnson, pig farmer.

17.0 VOTE OF THANKS

Mrs. Iolyn Herfa Johnson moved the vote of thanks.

18.0 NEXT MEETING AND ADJOURNMENT

No date was agreed for the next meeting. The meeting adjourned at 2:20 p.m. on a motion moved by Ms. Annabel Williams seconded by Mr. Henry Graham.



EXECUTIVE COMMITTEE/DIRECTORS' REPORT

It has been a year of challenges and opportunities for pig farmers, especially with the escalating feed and energy costs, issues regarding food security as well as the threat of economic recession. The JPFA continues to assist members to bolster their soft skills, as the need for members and the Association to participate in a more pivotal role in the development of the Jamaican pig/pork industry. The main highlights of the Association's activities for the 2006/07 fiscal year are outlined below.

Improvement in Efficiencies

Efficiencies within the industry are on going and critical to the sustainability of the sector. Feed prices continue to increase (in excess of 30% over the past fiscal year) but through improvement of husbandry practices and the introduction of improved animal stocks, carcass weight and carcass quality have increased dramatically from 57kgs to 78kgs warm dress weight (wdw). Processors have been able to implement a carcass grading system to improve their own efficiencies, and are actively encouraging farmers to increase their production as they are finding carcass quality of locally produced animals superior to anything imported.

Institutional Capacity Building

The JPFA was awarded two grants valued at J\$12.8 Million, by the European Union and Government of Jamaica funded Private Sector Development Programme (PSDP). Through these grants and assistance from the Farmer to Farmer Programme (funded by USAID and implemented through Partners of America and Inter-American Institute for Cooperation on Agriculture, IICA) further training for farmers has been an ongoing exercise and covered topics such as: Good Husbandry Practices, Record Keeping, Accounting, Effluent Management, Animal Health and Slaughtering. In total 72 workshops were completed, 42 technical farm visits and 514 persons were trained. The grants have also assisted in the strengthening of the Association, and the ability for there to be much improved communication with members and the industry as a whole. Furthermore there is now a greater public awareness to pork, its important nutritional values and its versatility in cooking. The Association, through these grants has been able to set up 42 demonstration farms, distributing 126 F1 gilts islandwide to expose and educate potential and existing pig farmers on the advantages of improved genetic stock and good husbandry practices.

Collaboration

The JPFA remains committed to collaboration and it continues to work closely with feed companies, processors & traders, as well as Ministry of Agriculture, MOA (including its agencies: Agricultural Support Services Programme, ASSP; Bodles Research Station; Data Bank and Evaluation Division; Marketing Division; Rural Agricultural Development Authority, RADA; and Veterinary Services Division;), PSDP, IICA, Bureau of Standards, Scientific Research Council (SRC), Jamaica Agricultural Society (JAS), Jamaica Livestock Association (JLA), Food and Agriculture Organisation (FAO) and Agribusiness Council of Jamaica (ABC).

- ◆ Newpoart Mills Ltd., Hi Pro Farm Supplies and ASSP were major financial partners for the PSDP grant project activities. Furthermore the JPFA have now signed a MOU with PSDP Cooperate Finance Broker Unit to assist farmers with many aspects of financial planning for a very nominal cost.
- ◆ Farmer to Farmer we benefit from the expertise of highly qualified overseas consultants at little cost to farmers.
- ◆ The Veterinary Service Division has been working closely with the association and is completing an island wide comprehensive pig disease profile to assist with improving herd health.



EXECUTIVE COMMITTEE/DIRECTORS' REPORT cont'd.

- ◆ SRC provided technical expertise to farmers in areas such as effective waste management, and
- ◆ RADA continually assist our farmers through their extension officers. The continued support and collaboration of these organizations has been critical in the development of the JPFA and we are extremely grateful.

As mentioned the escalation in the cost of grain has had a dramatic impact on farmers and subsequently the industry as a whole. Though this problem has been global Jamaica has been affected to a greater extent than those self sufficient in animal feed crops. The JPFA has been in dialogue with the MOA, feed companies and private stakeholders and subsequently actively involved with projects to plant alternative feed crops such as rice, cassava, sorghum, maize and Soya. Although these are long term projects, the JPFA is aware of the increasing importance in providing food security, as well as the utilization of lands for agricultural production.

Industry Sustainability

Historically the industry has suffered from peaks and troughs in production created not only in past by disorganization and lack of communication between farmers and suppliers, but also by escalation in cost of production combined with the availability of cheaper imported products. These products are often available due to surplus of supply or the result of subsidizing the cost of production by the country of origin. The JPFA continues to work closely with farmers, processors & traders, and the Ministry to maintain and improve on local production while ensuring there is a sufficient supply of products available for consumers. The recent addition of an interactive web site will allow the collection & dissemination of data regarding supply and demand more available and accurate.

Challenges and The Way Forward

Though the growth of the industry has been substantial we are still trying to source funding for a complete survey of the pig industry. This information is critical to assess the present state of the industry as well as assisting in future predictions. Furthermore we presently have no qualified swine veterinarian resident here on the island. This remains an Achilles heel for the industry and poses not only severe restrictions presently to our sustainable growth but it is predicted that this will increase with any future expansion. However through the Farmer to Farmer programme the JPFA has been offered the opportunity of forming a partnership with Iowa State University to provide a selection of courses in swine disease and diagnostics to veterinarians here on the island. We hope to be able to source funding to assist in sending applicants away to attend the University in early 2009.

The JPFA is aware that the challenges we face are great especially as farmers of grain fed animals. We are committed to supporting our members and assisting them to continually improve not only on efficiencies, but also on quality. There is a present need for a greater understanding of cost of production by the farmers, processors and consumers, as well a commitment of support; and as production costs increase this requirement will grow in significance. Though efficiencies are imperative our farmers must never be forced to compromise on quality of production, animal welfare, or environmental impact.

And with this commitment the Association is determined to continue the generic marketing campaign initiated through the facility of the PSDP grant, promoting the healthy qualities of the products we produce.



EXECUTIVE COMMITTEE/DIRECTORS' REPORT cont'd.

ACKNOWLEDGEMENTS

The JPFA wishes to express our appreciation and gratitude to all those who have supported and assisted us since our formation in 2002, without which the development of this association in the manner that it has achieved would not be possible. However we would like to take this opportunity to especially thank the following who have been particularly instrumental in our development:-

- ◆ Agribusiness Council of Jamaica
- ◆ ASSP (Agricultural Support Services Project): Hershell Brown Director
- ◆ Caribbean Broilers- Which encompasses Caribbean Passion, Nutramix Feeds, and Nugen.
- ◆ Cordia Thompson, Agricultural Consultant
- ◆ Data Bank and Evaluation Division, MoA
- ◆ Farmer to Farmer Programme/ Partners of the Americas- Ms. Peggy Carlson, Director; Erin Means: Programme Officer and Marcia Phillips-Dawkins.
- ◆ Food and Agriculture organization of the United Nations, Country Office Jamaica
- ◆ Inter-American Institute for Co-operation on Agriculture (IICA), Country Office, Jamaica - specifically, Cynthia Currie: who has now taken on the stewardship; and Robert Reid: Agri-Business Consultant.
- ◆ Jamaica Broilers Group - which includes Hi-Pro Feeds Limited; Hi-Pro Ace Farm and Garden Centre Limited and Laboratory Facilities.
- ◆ Jairzenho Bailey: Agri-Business Consultant
- ◆ Marketing Division, MoA
- ◆ Power 106
- ◆ Scientific Research Council
- ◆ Veterinary Services Division, MoA

“The JPFA continues to be committed to: empowering pig producers, and inspiring sustainability through improved productivity.”

Annabel Williams
.....
Annabel Williams
President



JPFA/PSDP PROJECT REPORTS

In May 2007, the Jamaica Pig Farmers Association (JPFA) signed two contracts with the European Union and Government of Jamaica funded Private Sector Development Programme (PSDP), for the latter to provide funding support for the pig/pork industry developmental activities. The two PSDP funded grants were: (i) Capacity Building Programme and (ii) Consortia Building Development Services at a total cost of J\$20,939,900.00 of which the PSDP provided a maximum of J\$12,800,000.00.

Capacity Building Project (CBP)

The CBP budget was set at J\$10,741,730 and of this amount PSDP provided a maximum of J\$6,400,000.00. The CBP included: establishing a Project Management Unit (PMU) for the JPFA which is located at the Agribusiness Council of Jamaica, 193, Old Hope Road, Kingston 6, telephone number 977-0952. The state of the current development of the JPFA requires an established and staffed unit with the requisite equipment to implement the activities of the JPFA. During the project period June 2007-July 2008, the PMU was staffed by a Project Coordinator, Administrator and an Administrative Officer. The main functions of the PMU were to coordinate logistics relevant to achieving the stated goals, objectives and activities of the PSDP funded projects and the activities of the JPFA to include workshop, seminar and meeting logistics; to provide technical support to the JPFA and to conduct fundraising activities for sustainability. The PMU will continue to provide administrative and project support after the life of the PSDP.

Actual Results of the CBP were: fully furnished and equipped office with small meeting facilities, computer equipment, multimedia projector and digital camera. JPFA has provided other support services in the form of internet access (email address: jpfa@infochan.com) and a dedicated telephone line: 977-0952.

The CBP also funded an Information and Communication Technology (ICT) component to improve data collection, analyses and information dissemination. This component will enhance the supply of information that will facilitate market and farm management information access to pig farmers, guaranteeing communication and participation and facilitating processes needed to stimulate the operation of the system. The results of the ICT component included: an electronic database of the members of the JPFA; a website of the JPFA has been developed and launched. The website address is: www.jamaicapigfarmers.org; and in February 2008, approximately ten (10) pig farmers had the Centralized Pig Champ Management Software System installed free of cost, courtesy of the Farmer to Farmer Programme.

Another component of the CBP was to conduct a comprehensive organizational review and standardization of operational structures and systems of the JPFA, this was to include the review of the Constitution and the development of an operational and strategic plan; and human resource development training activities for the Executive Committee (and their successors) in Strategic and Project Planning, Parliamentary Procedures, Operational Protocols and Decision Making and Association Management. This activity/component did not occur because of lack of funds to advance for this component.

The CBP implemented a Communication Strategy geared at improving local pork consumption and increasing JPFA membership. This was implemented over a nine-month period. The Communication and Promotion programme resulted in the development of: a jingle "Eat More Pork", publishing of three newsletters, recipe flyers, JPFA brochures, banners. JPFA participated in a number of promotional events to include: publishing of its anniversary supplement in December 2007, participating in pork promotion



JPFA/PSDP PROJECT REPORTS cont'd.

events at Devon House, Jack Daniel Grill-Off, RADA St. Thomas Expo and JCDC Culinary Expo and the Denbigh Shows 2007 and 2008. There was also a series of technical presentation interviews with various members and associates of the JPFA on the “Calling Farmers” programme of the Jamaica Information Service. During the year the JPFA membership increased by approximately 70 persons.

Consortia Business Development System (CBDS)

The CBDS budget was J\$10,198,170.00 of which the PSDP was to have financed a maximum of J\$6,400,000.00. The CBDS should have implemented a comprehensive entrepreneurial training programme geared towards engendering an understanding and adopting of pertinent technical, technological and practical skills for use in the farmers’ productive processes. However, due to lack of advance funds the JPFA was only able to conduct 24 workshops on 7 technical topics including: Pig Diseases and Health, Good Pig Husbandry Practices, Recordkeeping, Business Management, On-Farm Food Safety, Butchering, Pig Waste Management. In total, 538 persons were trained. The CBDS also included technical on site farm visits and practical demonstration training in Good Agricultural (Husbandry) Practices of which 42 were done. All training and farm visits were conducted islandwide.

An important component of the CBDS was the improvement of genetic stock of the local pig herd. The current genetic stock of pigs in Jamaica is of low quality. JPFA worked with forty-two (42) selected demonstration pig farms (members of JPFA) for the placement of two (2) bred F1 gilts from improved Canadian stock whilst a third F1 gilt was purchased by the owner of the demonstration farm. The demonstration farms must meet the requisite criteria established by the Project Committee of the JPFA. The F1 gilts were supplied by Newport Genetics Ltd who submitted a successful proposal out of three such companies from whom such requests were made.

The final component of the CBDS was the establishment and use of a standardized manual farm recording system. The lack of appropriate on-farm recordkeeping systems is a drawback to effectively developing the pig/pork sector. Recordkeeping formats were developed and replicated for use on farm and farmers who were trained to use them in the workshops conducted islandwide.

The PSDP is expected to reimburse approximately \$6,376,987 of the total \$8,502,650 advanced and spent by the JPFA. The project is currently being audited, the results of which will be reported on at a later date.

The two grants monitored by a Project Management staff member of the PSDP through the conduct regular meetings with the Project Coordinator. Constant contact was also maintained with the Secretariat of the PSDP. The JPFA worked with other partners towards successfully implementing this project including: the Agribusiness Council of Jamaica, Caribbean Broilers Group, Jamaica Broilers Group, Farmer to Farmer Programme, Partners of America, Inter-American Institute for Cooperation on Agriculture and the Agricultural Support Services Project and the Rural Agricultural Development Authority of the Ministry of Agriculture.

Cordia Thompson

.....

Cordia Thompson

Project Coordinator

September 10, 2008



TREASURER'S REPORT FOR THE YEAR ENDED
APRIL 30, 2008

OLIVER LOTHAN & CO.

CHARTERED ACCOUNTANTS

PARTNERS:
OLIVER LOTHAN, F.C.A, F.C.C.A.

UNIT #33 MONTEGO BAY TRADE CENTRE
HOWARD COOKE BOULEVARD
CATHERINE HALL, MONTEGO BAY, BOX 1097
TEL: (876) 979-0031/979-3327

ACCOUNTANTS' REPORT

We have reviewed the accompanying financial statements of **JAMAICA PIG FARMERS ASSOCIATION** for the period ended April 30, 2008. The financial statements are the responsibility of the company's management. Our responsibility is to issue a report on the financial statements based on our review.

We conducted our review in accordance with the International Standard on Review Engagements 2400. This Standard requires that we plan and perform the review to obtain limited assurance as to whether the financial statements are free of material misstatements. A review is limited primarily to inquiries of company personnel and analytical procedures applied to financial data and thus provides less assurance than an audit. We have not performed an audit and, accordingly, we do not express an audit opinion.

Based on our review, nothing has come to our attention that causes us to believe that the accompanying financial statements do not give a true and fair view in accordance with International Financial Reporting Standards.

Oliver Lathan Co.

Montego Bay
Jamaica
September 12, 2008



**BALANCE SHEET
AS AT APRIL 30, 2008**

	2008	2007
<u>FIXED ASSET</u>	712,127	7,510
<u>CURRENT ASSETS</u>		
Cash Bank Balance	<u>1,618,634</u>	<u>1,561,913</u>
	<u>1,618,634</u>	<u>1,561,913</u>
<u>CURRENT LIABILITIES</u>		
Accruals	<u>30,290</u>	<u>16,310</u>
	<u>30,290</u>	<u>16,310</u>
Net Current Assets	<u>1,588,344</u>	<u>1,545,606</u>
<u>TOTAL ASSETS</u>	<u>\$2,310,471</u>	<u>\$1,553,113</u>
<u>EQUITY</u>		
Retained Earnings	1,553,114	1,118,481
Surplus	<u>757,357</u>	<u>434,632</u>
	<u>\$2,310,471</u>	<u>\$1,553,113</u>



RECEIPT & PAYMENT AS AT APRIL 30, 2008

	2008	2007
<u>RECEIPTS</u>		
Dues & Subscription	101,700	21,300
Sales	288,650	500
Contribution	5,879,565	823,620
	1,788,510	2,186,181
	<u>6,269,915</u>	<u>2,207,981</u>
<u>EXPENSES</u>		
Rent	96,360	326,031
Bank Charges	19,148	2,307
Accounting Fees	30,290	16,310
Traveling/Transportation	317,841	33,157
Stationery	223,760	180,415
Advertising	610,569	329,591
AGM Expenses	232,723	84,098
Members Expense	-	71,800
Donation	-	12,959
Professional Fees	2,322,822	534,356
Courier Service	3,664	3,110
Telephone	196,405	-
Training/Workshops	619,758	-
Meals	257,203	-
Internet Fees	36,870	-
Launching Fees	7,281	-
Nutrition	20,000	-
Consultation Fees	736,250	-
	<u>5,512,558</u>	<u>1,773,349</u>
Surplus	<u>\$757,357</u>	<u>\$434,632</u>

Signed: 

Henry Graham, Treasurer



ELECTION OF EXECUTIVE OFFICERS

ELECTION FORMAT

It was decided by the Executive Committee that the election will be conducted utilizing the following format:

1. Only Executive Officers and their Assistants/Vice (President, Secretary and Treasurer) will be voted for by the Delegates (Registered JPFA Members) present at the AGM;
2. A Nominations Committee Appointed by your Executive Committee has already made recommendations of suitably qualified and vetted members for these positions on your behalf. HOWEVER, IT IS YOUR RESPONSIBILITY TO NOMINATE ANY REGISTERED JPFA MEMBER YOU FEEL CAN REPRESENT YOU BEST DURING THE TIME NOMINATIONS ARE TAKEN FROM THE FLOOR WILL.
3. NOMINATIONS ARE OPENED TO ALL REGISTERED, FULLY PAID UP JPFA MEMBERS. FOR A NOMINATION TO BE ACCEPTED BY ELECTORAL OFFICER IT MUST BE MOVED AND SECONDED BY TWO SEPARATE JPFA MEMBER;
4. Voting for these positions will be done by SECRET BALLOTS. Delegates are supplied with Ballot forms where they will indicate their choice for each position. EACH DELEGATE WILL ONLY BE ENTITLED TO INDICATE ONE (1) CANDIDATE PER POSITION.
5. At the end of the election Ballots will be tallied by the Electoral Officer with the assistance of the Executive Secretariat.
6. THE CANDIDATE WITH THE HIGHEST NUMBER OF VOTES WILL BE DEEMED TO HAVE WON THE RACE FOR THAT PARTICULAR POSITION. THE CANDIDATE WITH THE SECOND HIGHEST NUMBER OF VOTES WILL BE APPOINTED THE ASSISTANT TO THIS POSITION.

For Example:

- ◆ Vice Presidents (1st, 2nd & 3rd)
- ◆ Assistant Secretary
- ◆ Assistant Treasurer



ELECTION OF EXECUTIVE OFFICERS cont'd.

7. APPOINTMENT OF OTHER EXECUTIVE COMMITTEE MEMBERS

The following persons will be Automatically Appointed Executive Members:

- ◆ All JPFA Parish Coordinators;
- ◆ Ex-Officio Members (No Voting Rights)
- ◆ Honorary Directorship will also be extended to all Platinum Sponsors (No Voting Rights)

8. ELECTION OF OTHER EXECUTIVE POSITIONS ON THE EXECUTIVE COMMITTEE

The following Positions (along with their assistant/vice) will be elected from among the total slate of Executive Members by these Members at a Meeting constituting at least 60% of the Executive membership, to be held within fourteen (14) days of the AGM:

- ◆ Public Relations Officer;
- ◆ Training/Education Coordinator

The General Membership should be advised of the full slate of Executive Members (Names, Positions, Addresses, and Contact Information - Telephone, Fax and E-mail where applicable) within fourteen days after the holding of this AGM.

9. NOMINATION COMMITTEE REPORT

i. The Nomination Committee in keeping with standard operational procedures of associations/friendly societies presents its nominations for the vacant executive officer positions as follows:

- ◆ President: Ms. Annabel Williams
- ◆ Secretary: Mr. Iolyn Herfa Johnson
- ◆ Treasurer: Mr. Henry Graham

ii. The Nominations Committee wishes to extend thanks to all retiring executive members.

10. GENERAL MEMBERSHIP NOMINATION RESPONSIBILITY

IT IS VERY IMPORTANT THAT THE GENERAL MEMBERSHIP BE REMINDED THAT IT IS YOUR RESPONSIBILITY TO NOMINATE ANY REGISTERED JPFA MEMBER YOU FEEL CAN REPRESENT YOU BEST DURING THE TIME NOMINATIONS ARE TAKEN FROM THE FLOOR.

SPONSORS & AFFILIATED ORGANIZATION

PLATINUM SPONSOR

(contributed more than J\$1M in cash and kind to the JPFA for the fiscal period)

- ◆ AGRICULTURE SUPPORT SERVICES PROJECT
- ◆ HI-PRO FEEDS LIMITED
- ◆ NUTRAMIX - NEWPORT MILLS LIMITED
- ◆ PRIVATE SECTOR DEVELOPMENT PROGRAMME (PSDP)

GOLD SPONSORS

(contributed between J\$0.5M and 1M in cash and kind to the JPFA for the fiscal period)

- ◆ HI-PRO ACE FARM & GARDEN CENTRE

SILVER SPONSORS

- ◆ AROSA LIMITED
- ◆ GRACE FOOD PROCESSORS LIMITED
- ◆ HAMILTON SMOKE HOUSE
- ◆ JAMAICA LIVESTOCK ASSOCIATION
- ◆ PIONEER MEATS

AFFILIATES

- ◆ AGRIBUSINESS COUNCIL OF JAMAICA
- ◆ AGRICULTURE SUPPORT SERVICES PROJECT
- ◆ BODLES AGRICULTURAL RESEARCH STATION
- ◆ INTER-AMERICAN INSTITUTE FOR CO-OPERATION ON AGRICULTURE (IICA)
- ◆ JAMAICA AGRICULTURAL SOCIETY
- ◆ RURAL AGRICULTURAL DEVELOPMENT AUTHORITY
- ◆ VETERINARY SERVICES DIVISION (MOA)

NOTES

